

KYRA GONZALES

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EDUCATION

University of Nevada, Reno, *Bachelor General Business*, June 2027

- GPA: 3.580
- Information Systems
- Economics
- Marketing
- International Business

Carson City Highschool, *High School Diploma*, June 2025

- Managed a 4.0 GPA
- Dean's Outstanding Student List
- Highest level on the Forever Dance competition dance team
- Theater

EXPERIENCE

Human Bean

Reno, NV

Barista

July 2025 - Present

- Delivered customer service by greeting guests warmly, taking accurate orders, and ensuring a positive experience
- Operated POS systems efficiently, handled cash/credit transactions, and balanced drawers at end of shifts
- Accommodated team members during high-volume periods by multitasking and adapting to fast-paced demands
- Prepared a wide variety of specialty coffee, tea, and blended beverages quickly and accurately to meet customer preferences

Western Nevada College

Carson City, NV

College and Career Readiness- Student Worker

August 2024 - May 2025

- Provided front-line support to students, staff, and visitors by answering questions and assisting with campus resources
- Managed phone calls, emails, and in-person inquiries with professionalism and efficiency
- Collaborated with faculty and staff to coordinate schedules and maintain smooth workflow

Forever Dance

Carson City, NV

Dance Instructor

January 2020 - June 2025

- Taught group and private dance lessons to students of varying ages and skill levels, fostering growth in technique and confidence
- Encouraged a positive, disciplined, and motivating learning environment to build teamwork and self-esteem
- Demonstrated strong leadership and communication skills by supervising classes of up to 20 students at once

VOLUNTEER EXPERIENCE

Holiday with a Hero

Carson City, NV

Elf/Shopper**December 2023 - Present**

- Guided children in selecting and shopping for gifts, promoting decision-making and positive experiences
- Collaborated with community members and first responders to deliver over 1,000 gifts to children living in temporary housing